

College of Arts and Sciences

College Policies to Assist Lecturers/Senior Lecturers with Teaching and Scholarship

The College of Arts and Sciences recognizes that professional development for lecturers and senior lecturers provides important opportunities for career enhancement, brings new knowledge to the classroom, and allows our lecturer faculty to realize their scholarly and artistic ambitions. To facilitate professional development activities, the College offers the two programs described below.

Travel to Conferences: The College will provide up to \$600 for lecturers to attend conferences or their equivalents (e.g., workshops, roundtables, panels) at which they will present and/or discuss their work. Lecturer faculty seeking College travel support must provide an endorsement from their chair as well as a rough budget that outlines anticipated travel expenses. Departments are required to provide matching funds for these requests. Normally, the College will only approve travel for conferences that will take place in the current fiscal year, although there is some flexibility on the timing of the commitment. **Requests should be sent electronically to the Office of the Dean, attention Rose Glemaud at rglemaud@miami.edu.**

Summer Research Support: The College will fund up to five summer research awards of \$2,000 each. These awards are intended to support research by lecturers during the summer months. For instance, the award may fund travel expenses to do research work in archives or libraries, provide supplies for laboratory or field research, or pay for any other costs incurred while carrying out a research project. These awards will not cover summer salaries. Depending on the type of research, the lecturer may partner with a tenure-track faculty member. Interested lecturers must submit a description of the research project (maximum of 2 single-spaced pages), a curriculum vitae, detailed budget and endorsement by the Department Chair indicating that the lecturer will be teaching at UM during the next academic year. **All materials should be sent electronically to the Office of the Dean by March 31st 2018, attention Rose Glemaud at rglemaud@miami.edu.** A faculty committee appointed by the Dean will select the five awardees.